

**IQAC takes initiative in preparation of action plan and its implementation. Documentation of departmental activities, preparation of AQAR and AADPI of the respective year**  
**Implementation of Institutional Annual Action Plan**  
**IQAC: 2019-20**

S.No.	Type of Activity	Name of Activity	Resource person/Institution/Industry/NGO/Experts/Department involved	No. of Students participated	Time line		
					June-Aug	Sep-Nov	Dec-April
1	College Admissions						
		Campaigning Programme	Principal and members of Faculty	15	17-06-2019 18-06-2019		
		Formation of Admission Committees	Lecturers in charge of all departments	Nil	17-06-2019		
	Parents meet	Interaction with new Stake holders :	Principal. IQAC Coordinator, , Lecturers In charge of all departments	Freshers & Parents	24-06-2019		
2	Orientation Programme	Introducing the resources, timings etc. to the new students  Focusing on Campus Culture Code	Principal, All Lecturers	Freshers  I Yr students	29-07-2019		
		Identification of students with innate talents	IQAC Coordinator, Physical Director,  NSS Coordinator, NSS Programme officers, Cultural Coordinators, Union Committee	Student Class representatives			
		Freshers' day celebration	Welcoming new students by seniors	I, II & III yr students	22-08-2019		
	Eve teasing & Anti Ragging	Enlightenment on social and Gender issues related to campus	Awareness programmes on the consequences of Eve teasing & Anti Ragging.		22-08-2019		

3	Administration	College Calendar	Principal, IQAC Coordinator, Union committee	Union Secretary and Class representatives		
		Statutory and Non statutory committees	Formation of various committees, cells and clubs			
		Examination pattern	Preparation of Academic calendar, Examination pattern, Semester System, Internals, Schedule of examinations as per R.U., Kurnool			
		Biometric attendance	Biometric attendance system through IRIS was implemented and it is continued.			
4	Faculty development initiatives	Faculty development	Faculty members Brainstorming sessions on preparation of Proposals, Report writing, Project writing, Research articles, Documentation procedures	All the staff members		03.02.2020
		Faculty Forum	Sharing of Knowledge by Lecturers	All the staff members( Teaching & Non Teaching		25.01-2020
5	Teaching and Learning & Evaluation	ICT enabled teaching	PPTS, Documentary screenings, Online tutorials, digital classes were started from 17-06-2019 .	All the departments and students		Digital classes From 17-06-2019 to 18-03-2020
		Virtual Teaching Location	An ICT initiative of RUSA Colleges. A virtual Class room with ICT equipment was established in the College. Students are getting access to Virtual learning environment on campus through RUSA Scheme for Infrastructural development scheme of Component 7			Virtual classes From 17-06-2019 to 18-03-2020
		Peer teaching		All the students		

		Remedial coaching classes & Finishing school activities	Remedial coaching classes for Slow learners are scheduled once one a week for each subject and Student study projects to upgrade the levels of advanced learners. Expert Lecturers were invited to conduct some remedial classes.	All the identified students	In the beginning of every		In the beginning of every semester
		Certificate Courses	A forty five days certificate Course on vermi Culture	Departments of Botany and Zoology and students from BZC group			From 06.01.2020 to 15.03.2020
			A forty five days certificate Course on water analysis	Department of Chemistry and students from BZC MPC groups			From 02.01.2020 to 05.03.2020
			A forty five days certificate Course on e commerce and Digital marketing	Department of Commerce and students from B.Com Gen & B.Com.CA			From 30.01.2020 to 05.03.2020
			A forty five days certificate Course on Journalism	Department of Telugu and the department of History students from BA HEP			From 06.01.2020 to 15.03.2020
		Evaluation work	Evaluation of assignments, internal exams, student study projects, student seminars and posting of marks in departmental and central marks register				

6	Career Guidance	Career oriented Programmes for PG entrance, B.Ed. Entrance, Bank exams, other competitive exams and awareness on Job opportunities	.One day Training Programme on Bank examinations in Feb 2020  Awareness on Banking jobs and material supplementation by sai krishna Banking coaching, Kurnool in Feb 2020  Awareness on career opportunities by APSSDC in Feb 2020	Career Guidance cell			19-02-2020 25-02-2020, 06.03.2020
		Notification Display	Notifications of PG entrance, different competitive examinations of various sectors are displayed regularly in Library	Department of Library, all the departments  All the students			
		News Paper clipping files on career Guidance	Compilation of the News Paper clipping files on career Guidance such as Prathibha, Study, Vidhya, Chaduvu from different news papers	Department of Library, all the departments All the students			
		Subscription of Career Magazines	Subscription of Career Magazines such as Vijeta competitions, Udyoga sopanam, Current affairs, Employment News, Banking services Chronicle, etc. to Provide career guidance.	Department of Library All the students			
		Awareness & Material supplementation	Awareness programme on Bank coaching is arranged. Provision of material supplementation for competitive examinations in association with Sai Krishna Bank Coaching center, Kurnool.	All the students			
7	Awareness on Examinations	Orientation on Examination pattern, Tips for preparation for exams	Awareness on the existing examination pattern i.e. Semester, Internal examination system, Pre-final examinations, Practical examinations and annual examinations for I, II & III Year students.	All the staff members and students			
8	Student support	Curricular activities	Internal exams, Pre-final, Practical examinations.  Student study Projects, Student seminars, Assignments, Material supplementation in all subjects.	All the staff members and students			
		Co Curricular activities					

	activities	Sports & Games	Talent hunt, Performance analysis, Selection of the probables, Coaching and training sessions, Evaluation through intra mural competitions, Practice hours prior to Inter University, State level, PYKA, National level competitions. Sports day celebration	Physical Director, Games and Sports committee members, All the students	29-7-2019		
			Medical awareness on Health and hygiene, to propagate the concept of better healthy living style  Poshan Maah National Nutrition month observation	NSS Unit and st volunteers		13-09-2019	
			Blood Group detection camp	RRC and the Dept of Zoology			10-02-2020
				HIV/AIDS awareness programme			19-02-2020
		NSS	Orientation for the enrolment of students as NSS Volunteers, Adoption of villages for the propagation of Literacy, sanitation, health, social, Legal and Gender issues and conduct of society outreach programmes like Blood donation camp	NSS Programme officer & NSS Volunteers	29-7-2019		
			Extension activities to create awareness on Environment, HIV/AIDS, observation of Ozone Day, Vanamahotsavam, Social issues such as Human Trafficking, Environment Conservation, Mishaps on Blood Donation etc.	NSS Programme officer & NSS Volunteers with all the students	12-07-2019 19-07-2019	16-09-2019 19-09-2019	25-01-2020
		Extra Curricular activities					
		Cultural activities	Provision of coaching and training to the students to participate in Cultural and Sports festival & Youth parliament at district level and state level and to participate in college level competitions				
		Literary competitions	Essay writing and Elocution competitions on national important days and issues			16-09-2019 19-09-2019	20-02-2020 28-02-2020

		Extension activities	Student seminars, Guest Lectures, Awareness programmes, Interactive sessions, Quiz Programmes, Competitions, Group discussions, debates etc. in view of the observation of National and international important days as per the CCE schedule	All the Departments and students			
		Student study Projects	All the departments	All the staff members and students			
		Educational Tours	Field Trips, Educational tours, Study tours, Botanical tours, Plant collection programme in local fields.	All the staff members and students		18-09-2019	04.03.2020 05.03.2020
		Women empowerment cell	Activities on Gender sensitization to provide knowledge on Human and gender rights, to create awareness on health problems and security problems.	All the students	16-07-2018	25-10-2019	24-01-2020 07-03-2020
9	Research & Extension	Research projects	Major/Minor Research projects	-----			
		Research Publications	Articles, Books/Chapters in Books, Radio Talks	All the staff members			
		Seminars/ Workshops/Training Programmes	Conducting /Participating as paper presenters & Resource person, rapportiers  One day Training Programme on LMS	B. Masood Vali, Lec. In Physics and All the staff members			03.02.2020
10	Society outreach programmes	Awareness programmes, Rallies, Camps, literacy Programmes, Blood donation camps, celebrations of important days	Awareness Programmes Human Values National Voter's Day Voter enrollment etc. conducted by NSS, WEC, Department of Physical Education and other departments	NSS Unit, WC & RRC  Department in-charge Lecturers  Student NSS volunteers	21-06-2019 12-07-2019	13-09-2019 19-09-2019	24-01-2020 25-01-2020 10-02-2020 19-02-2020
			Swachha Bharat Programme on campus			21-08-2019	22-10-2019
		Ozone Day celebration, NSS Day Rally				24-09-2019	

			Awareness on open defecation and health problems	Dept. of Botany and Students from II BZC group			28-02-2020
11	Environment related activities	Plantation programmes	NSS Unit and the department of Botany initiative on vanamahotsavam & APSSDC	NSS PO & NSS Volunteers Botany Department	15-07-2019 07-2019	19-07-2019	28-09-2019
		Swachha Bharath programme	NSS initiative on Clean and Green Campus	All the staff members and students	21-08-2019		
		Environment education programmes	ECO Club, Chemistry & Biology Departments, NSS Unit Ozone day celebrations	All the staff members and students		16-09-2019	
		Documentary screening	Sensitization on Environmental issues Nature Conservation Day awareness on Sound Pollution		12-07-2019 31-07-2019		
12	Women empowerment cell	Gender sensitization	Activities on Gender sensitization to provide knowledge on Human and gender rights, to create awareness on health problems and security problems.	All the students	16-07-2018	25-10-2019	24-01-2020 07-03-2020
13	Learning resources	Library	Purchase of Books, Journals, Magazines, News Papers, CDs,	Library Committee			
		Labs	Science Labs, Commerce Lab, Language labs etc. Conduct of Practicals as the experienced learning	All Labs, Lecturers Students			
14	Alumni	Support	Interaction with prominent Alumnae	All Students			
15	MOUs.	Linkages with various organizations	Students' exposure to the realia, interaction with hands on practice and expertise. 22 existing MOUs with Govt and Non Govt. organizations				

16	NAAC & IQAC	AQAR preparation	Submission of AQARs for the Year 2018-19	Principal & IQAC		07-03-2020	
		Action plan for the year 2019-20	Implementation of the Action plan approved in the previous year	IQAC & all the Staff members			
		Action plan for the year 2020-21	Preparation of Action Plan for the coming year & Brain storming session	IQAC & all the Staff members			
17	Activities undertaken as the member of DRC	DRC Review meeting	Active participation as a member institution of DRC in Fund pooling, allotment, utilization, Resource sharing and HR sharing and to discuss on Academic and Examination schedules	ID principal, DRC Coordinator, All the Principals of member colleges			
18	ECO Club	Green initiatives	Implementation of Vanamahotsavam programmes, Conducting of awareness programmes on Renewable Energy, Water and Energy conservation etc.	Dept. of Botany, Zoology ,Chemistry and NSS	19-07-2019	16-09-2019 28-09-2019	
19	Virtual learning Center	Virtual class room teaching and learning	The College as a part of 56 RUSA Colleges is contributing with its online lessons through virtual class room	All the faculty memebers			
20	Infrastructure development	Shifting of RO Plant	The RO Plant was shifted to the ground floor to prevent the seepage of waste water into roof	Principal and Office		Nov.2019	
21	Skill development activities	APSSDC initiative	To create awareness on the importance of technical skills, Placements and Campus recruitment training	IQAC, APSSDC			19-02-2020
22	Campus Placements	APSSDC Job Mela	35 students got placement in companies i.e. Rising star mobiles and Navata transport  In the Job Mela conducted in our College	APSSDC, IQAC & JKC			06-03-2020

